

Agenda for the Regular Meeting of **September 14, 2022**

I. Welcome/Opening

- A. Meeting to be called to order by Chairman Felix Martinez
- B. Roll Call
- C. Public Speaking
- D. Motion to Approve and/or correct minutes of the **August 10, 2022.**

II. Reports

- A. Financial Reports
- B. Motion to approve replenishment of petty cash in the amount of \$160.00 for the period of August 1st, 2022 through August 31st, 2022.
- C. Motion for payment of outstanding bills listed in this report from the Executive Director in the amount of \$52,876.47 for **September 14, 2022.**
- D. Carla A. Mazza — Executive Director Reports

III. Communications

IV. Old Business

V. New Business

- A. Personnel matters

VI. Adjourn

Please note: Items will be added as warranted prior to scheduled meeting. Any agenda related questions/ inquiries can be forwarded to the Executive Director Carla A. Mazza at cmazza@elizabethparking.org

The Parking Authority of the City of Elizabeth

The regular meeting of the Parking Authority of the City of Elizabeth, New Jersey was held on August 10, 2022 in the Edward S. Sakowicz Administration Building at 233 Commerce Place Elizabeth, NJ 07201. The meeting was called to order at 7:00 PM by Chairman Felix Martinez who announced that the regular meeting is listed in the "Annual Notice" as defined by Chapter 231, P.L. 1975, and that copies of the "Annual Notice" have been mailed and/or delivered to the Newark Star Ledger, the Home News and Tribune and posted and filed in the City Clerk's office in compliance with the terms of the "Open Public Meeting Law" Chapter 231, P.L. 1975 on December 9, 2021.

I. Roll Call:

Present:

Chairman Felix Martinez

Vice - Chairman Gisela Bernal – Castro (via teleconference call)

Commissioner Ezzio A. Bustamante (via teleconference call)

Commissioner Kelly Taylor (via teleconference call)

Commissioner Matthew D. Rinaldo

Commissioner Maritza A. Maseda (via teleconference call)

Commissioner Alejandra Gallardo

Attendance Roll Call —7 Present

Also, Counsel John B. Moriarty

Executive Director Carla A. Mazza

Absent: 0

In compliance with the terms of the Open Public Meeting Law, Chairman Felix Martinez opened the floor to the members of the public. With no one present to speak, Chairman Felix Martinez closed that portion of the meeting.

II. Motions:

- A. A motion was made by Chairman Felix Martinez and seconded by Commissioner Matthew D. Rinaldo to approve and/or correct minutes of the June 8, 2022 meeting. On a roll call vote, motion carried 7 ayes.
- B. A motion was made by Commissioner Matthew D. Rinaldo and seconded by Commissioner Ezzio A. Bustamante to approve the replenishment of Petty Cash. On a roll call vote, motion carried 7 ayes.
- C. A motion was made by Chairman Felix Martinez and seconded by Commissioner Maritza A. Maseda to pay the outstanding bills as reported by Executive Director Carla A. Mazza. On a roll call vote, motion carried 7 ayes.

III. Reports:

A. Executive Director Carla A. Mazza Financial Reports

Resolution to Accept *Financial Reports*. A motion was made by Chairman Felix Martinez and seconded by Commissioner Maritza A. Maseda. On a roll call vote, motion carried 7 ayes.

IV. Old Business

V. New Business — There being no further business Commissioner Ezzio A. Bustamante made a motion, seconded by Commissioner Maritza A. Maseda to adjourn the meeting at 7:08 P.M. On a roll call vote, motion carried 7 ayes.

APPROVED: September 14, 2022

Felix Martinez
Chairman

Carla A. Mazza
Executive Director

ELIZABETH PARKING AUTHORITY
BUDGET TO ACTUAL FINANCIAL REPORT
FOR THE EIGHT MONTH PERIOD ENDED 8/31/22

REVENUES	Y-T-D ACTUAL	Y-T-D BUDGET	VARIANCE	ANNUAL BUDGET
PARKING FEES	\$ 2,808,285	3,008,133	\$ (199,848)	\$ 4,512,200
VIOLATIONS	140,110	160,000	(19,890)	240,000
RENTAL REVENUE	374,089	371,483	2,606	557,224
MISCELLANEOUS REVENUE	39,616	16,667	22,949	25,000
INTEREST INCOME	1,676	8,000	(6,324)	12,000
TOTAL REVENUE	\$ 3,363,776	\$ 3,564,283	\$ (200,507)	\$ 5,346,424
EXPENSES				
SALARIES & EMPLOYEE BENEFITS	\$ 1,380,252	\$ 1,410,199	\$ 29,947	\$ 2,115,299
INSURANCE	204,214	193,333	(10,881)	290,000
OFFICE EXPENSES	78,041	73,333	(4,708)	110,000
OUTSIDE SERVICES	82,158	104,667	22,509	157,000
ADMINISTRATIVE EXPENSES	46,284	53,333	7,049	80,000
OPERATING EXPENSES	436,735	441,333	4,598	662,000
INTEREST/PRINCIPAL ON DEBT	1,248,682	1,248,682	-	1,873,023
TOTAL EXPENSES	\$ 3,476,366	\$ 3,524,881	\$ 48,515	\$ 5,287,322
PROJECTED INCREASE TO RESERVE	\$ (112,590)	\$ 39,401	\$ (151,991)	\$ 59,102