

Agenda for the Regular Meeting of **June 8, 2022**

I. Welcome/Opening

- A. Meeting to be called to order by Chairman Felix Martinez
- B. Roll Call
- C. Public Speaking
- D. Motion to Approve and/or correct minutes of the **May 11, 2022**.

II. Reports

- A. Financial Reports
- B. Motion to approve replenishment of petty cash in the amount of \$201.00 for the period of May 1st, 2022 through May 31st, 2022.
- C. Motion for payment of outstanding bills listed in this report from the Executive Director in the amount of \$364,426.92 for **June 8, 2022**.
- D. Carla A. Mazza — Executive Director Reports

III. Communications

IV. Old Business

V. New Business

VI. Adjourn

Please note: Items will be added as warranted prior to scheduled meeting. Any agenda related questions/ inquiries can be forwarded to the Executive Director Carla A. Mazza at cmazza@elizabethparking.org

The Parking Authority of the City of Elizabeth

The regular meeting of the Parking Authority of the City of Elizabeth, New Jersey was held on May 11, 2022 in the Edward S. Sakowicz Administration Building at 233 Commerce Place Elizabeth, NJ 07201. The meeting was called to order at 7:00 PM by Chairman Felix Martinez who announced that the regular meeting is listed in the "Annual Notice" as defined by Chapter 231, P.L. 1975, and that copies of the "Annual Notice" have been mailed and/or delivered to the Newark Star Ledger, the Home News and Tribune and posted and filed in the City Clerk's office in compliance with the terms of the "Open Public Meeting Law" Chapter 231, P.L. 1975 on December 9, 2021.

I. Roll Call:

Present:

Chairman Felix Martinez (via teleconference call)

Vice - Chairman Gisela Bernal – Castro (via teleconference call)

Commissioner Ezzio A. Bustamante (via teleconference call)

Commissioner Kelly Taylor (via teleconference call) (called in at 7:35, only present for adjourn vote)

Commissioner Matthew D. Rinaldo

Attendance Roll Call —4 Present , 5 for adjourn vote

Also, Counsel John B. Moriarty

Executive Director Carla A. Mazza

Operations Manager Carlos J. Alma

Absent: 2

Commissioner Maritza A. Maseda

Commissioner Alejandra Gallardo

In compliance with the terms of the Open Public Meeting Law, Chairman Felix Martinez opened the floor to the members of the public. With no one present to speak, Chairman Felix Martinez closed that portion of the meeting.

II. Motions:

- A. A motion was made by Commissioner Ezzio A. Bustamante and seconded by Commissioner Matthew D. Rinaldo to approve and/or correct minutes of the April 13, 2022 meeting. On a roll call vote, motion carried 3 ayes. Vice - Chairman Gisela Bernal – Castro respectfully abstained.
- B. A motion was made by Commissioner Matthew D. Rinaldo and seconded by Commissioner Ezzio A. Bustamante to approve the replenishment of Petty Cash. On a roll call vote, motion carried 4 ayes.
- C. A motion was made by Commissioner Ezzio A. Bustamante and seconded by Commissioner Matthew D. Rinaldo to pay the outstanding bills as reported by Executive Director Carla A. Mazza. On a roll call vote, motion carried 4 ayes.

III Reports:

A. Executive Director Carla A. Mazza

Financial Reports

Resolution to Accept *Financial Reports*. A motion was made by Chairman Felix Martinez and seconded by Vice - Chairman Gisela Bernal – Castro. On a roll call vote, motion carried 4 ayes.

At this time 7:35pm Commissioner Taylor called in

IV. Old Business

V. New Business — There being no further business Commissioner Kelly Taylor made a motion, seconded by Commissioner Matthew D. Rinaldo to adjourn the meeting at 7:36 P.M. On a roll call vote, motion carried 5 ayes.

APPROVED: June 8, 2022

Felix Martinez
Chairman

Carla A. Mazza
Executive Director

ELIZABETH PARKING AUTHORITY
BUDGET TO ACTUAL FINANCIAL REPORT
FOR THE FIVE MONTH PERIOD ENDED 5/31/22

REVENUES	Y-T-D ACTUAL	Y-T-D BUDGET	VARIANCE	ANNUAL BUDGET
PARKING FEES	\$ 1,704,904	\$ 1,880,083	\$ (175,179)	\$ 4,512,200
VIOLATIONS	96,040	100,000	(3,960)	240,000
RENTAL REVENUE	235,433	232,177	3,256	557,224
MISCELLANEOUS REVENUE	28,355	10,417	17,938	25,000
INTEREST INCOME	1,031	5,000	(3,969)	12,000
TOTAL REVENUE	\$ 2,065,763	\$ 2,227,677	\$ (161,914)	\$ 5,346,424
EXPENSES				
SALARIES & EMPLOYEE BENEFITS	\$ 860,174	\$ 881,375	\$ 21,201	\$ 2,115,299
INSURANCE	127,218	120,833	(6,385)	290,000
OFFICE EXPENSES	42,748	45,833	3,085	110,000
OUTSIDE SERVICES	58,614	65,417	6,803	157,000
ADMINISTRATIVE EXPENSES	28,566	33,333	4,767	80,000
OPERATING EXPENSES	283,312	275,833	(7,479)	662,000
INTEREST/PRINCIPAL ON DEBT	780,426	780,426	-	1,873,023
TOTAL EXPENSES	\$ 2,181,058	\$ 2,203,051	\$ 21,993	\$ 5,287,322
PROJECTED INCREASE TO RESERVE	\$ (115,295)	\$ 24,626	\$ (139,921)	\$ 59,102