

## Agenda for the Regular Meeting of **August 11, 2021**

### I. Welcome/Opening

- A. Meeting to be called to order by Chairman **Felix Martinez**
- B. Roll Call
- C. Public Speaking
- D. Motion to Approve and/or correct minutes of the **June 9, 2021**.

### II. Reports

- A. Financial Reports
- B. Motion to approve replenishment of petty cash in the amount of \$ 258.96 for the period of June 1, 2021 through July 31, 2021.
- C. Motion for payment of outstanding bills listed in this report from the Executive Director in the amount of \$70,430.03 for **August 11, 2021**.
- D. **Carla A. Mazza** — Executive Director Reports

### III. Communications

### IV. Old Business

### V. New Business.

Adoption of a resolution authorizing making application to the Local Finance Board for approval of not to exceed \$17m in Parking Revenue Bonds of the Authority to refinance all of the outstanding bonds of PACE QALICB.

### VI. Adjourn

## **The Parking Authority of the City of Elizabeth**

**The regular meeting of the Parking Authority of the City of Elizabeth, New Jersey was held on June 9, 2021 in the Edward S. Sakowicz Administration Building at 233 Commerce Place Elizabeth, NJ 07201. The meeting was called to order at 7:00 PM by Chairman Felix Martinez who announced that the regular meeting is listed in the "Annual Notice" as defined by Chapter 231, P.L. 1975, and that copies of the "Annual Notice" have been mailed and/or delivered to the Newark Star Ledger, the Home News and Tribune and posted and filed in the City Clerk's office in compliance with the terms of the "Open Public Meeting Law" Chapter 231, P.L. 1975 on December 10, 2020.**

### **I. Roll Call:**

Present:

Chairman Felix Martinez (via teleconference call)  
Vice - Chairman Gisela Bernal – Castro (via teleconference call)  
Commissioner Maritza A. Maseda (via teleconference call)  
Commissioner Kelly Taylor (via teleconference call)  
Commissioner Ana Hernandez (via teleconference call)  
Commissioner Matthew D. Rinaldo  
Commissioner Ezzio A. Bustamante

Attendance Roll Call—7 Present

Also, Counsel John B. Moriarty  
Executive Director Carla A. Mazza  
Operations Manager Carlos J. Alma

Absent: 0

In compliance with the terms of the Open Public Meeting Law, Chairman Felix Martinez opened the floor to the members of the public. With no one present to speak, Chairman Felix Martinez closed that portion of the meeting.

## II. Motions:

- A. A motion was made by Chairman Felix Martinez and seconded by Commissioner Maritza A. Maseda to approve and/or correct minutes of the May 12, 2021 meeting. Vice - Chairman Gisela Bernal – Castro respectfully abstained. On a roll call vote, motion carried 6 ayes.
- B. A motion was made by Commissioner Ezzio A. Bustamante and seconded by Commissioner Kelly Taylor to approve the replenishment of Petty Cash. On a roll call vote, motion carried 7 ayes.
- C. A motion was made by Commissioner Ezzio A. Bustamante and seconded by Commissioner Matthew D. Rinaldo to pay the outstanding bills as reported by Executive Director Carla A. Mazza. On a roll call vote, motion carried 7 ayes.

**D. Resolution # 9-2021** A RESOLUTION AUTHORIZING  
THE PARKING AUTHORITY OF THE CITY OF ELIZABETH  
TO RENEW MEMBERSHIP AND THE EXECUTION OF AN AGREEMENT WITH  
THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Morris County Cooperative Pricing Council, MCCPC, administered by Randolph Township, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on June 9, 2021 the governing body of the Parking Authority of the City of Elizabeth, County of Union, State of New Jersey duly considered renew membership for the period of October 1, 2021 to September 30, 2026, and participation in the Morris County Cooperative Council, for the

provision and performance of goods and services; and

NOW, BE IT RESOLVED by the Commissioners of the Parking Authority of the City of Elizabeth as follows:

**TITLE**

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Parking Authority of the City of Elizabeth.

**AUTHORITY**

Pursuant to the provisions of N.J.S.A. 40 A:11-11(5), the Executive Director of the Parking Authority of the City of Elizabeth is hereby authorized to enter into a Cooperative Pricing Agreement with the Morris County Cooperative Pricing Council, Township of Randolph as Lead Agency for the purchase of work, materials and supplies and services expiring on September 30, 2026.

**CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contract Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of State of New Jersey.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

A motion was made by Commissioner Matthew D. Rinaldo and seconded by Commissioner Kelly Taylor. On a roll call vote, motion carried 7 ayes.

### **III. Reports:**

#### **A. Executive Director, Carla A. Mazza Financial Reports**

Resolution to Accept *Financial Reports*. A motion was made by Commissioner Matthew D. Rinaldo and seconded by Chairman Felix Martinez. On a roll call vote, motion carried 7 ayes.

### **IV. Old Business**

**V. New Business** — There being no further business Commissioner Matthew D. Rinaldo made a motion, seconded by Commissioner Maritza A. Maseda to adjourn the meeting at 7:15 P.M. On a roll call vote, motion carried 7 ayes.

**APPROVED: August 11, 2021**

Felix Martinez  
Chairman

Carla A. Mazza  
Executive Director

**ELIZABETH PARKING AUTHORITY**  
**BUDGET TO ACTUAL FINANCIAL REPORT**  
**FOR THE SEVEN MONTH PERIOD ENDED 7/31/21**

REVENUES	Y-T-D ACTUAL	Y-T-D BUDGET	VARIANCE	ANNUAL BUDGET
PARKING FEES	\$ 1,651,101	1,998,500	\$ (347,399)	\$ 3,426,000
VIOLATIONS	111,405	160,417	(49,012)	275,000
RENTAL REVENUE	254,511	277,041	(22,530)	474,928
MISCELLANEOUS REVENUE	604,888	5,250	599,638	9,000
INTEREST INCOME	3,247	3,500	(253)	6,000
<b>TOTAL REVENUE</b>	<b>\$ 2,625,152</b>	<b>\$ 2,444,708</b>	<b>\$ 180,444</b>	<b>\$ 4,190,928</b>
EXPENSES				
SALARIES & EMPLOYEE BENEFITS	\$ 1,114,254	\$ 1,197,392	\$ 83,138	\$ 2,052,672
INSURANCE	152,667	160,417	7,750	275,000
OFFICE EXPENSES	58,798	64,167	5,369	110,000
OUTSIDE SERVICES	65,294	95,083	29,789	163,000
ADMINISTRATIVE EXPENSES	38,450	45,500	7,050	78,000
OPERATING EXPENSES	365,571	429,256	63,685	735,868
INTEREST/PRINCIPAL ON DEBT	448,784	448,784	-	769,344
<b>TOTAL EXPENSES</b>	<b>\$ 2,243,818</b>	<b>\$ 2,440,599</b>	<b>\$ 196,781</b>	<b>\$ 4,183,884</b>
<b>PROJECTED INCREASE TO RESERVE</b>	<b>\$ 381,334</b>	<b>\$ 4,109</b>	<b>\$ 377,225</b>	<b>\$ 7,044</b>